

## MEMORANDUM

TO: Cape Elizabeth Planning Board  
FROM: Maureen O'Meara, Town Planner  
DATE: November 18, 2014  
SUBJECT: Rams Head Boardwalk

### Introduction

Rams Head Partners LLC is requesting a Resource Protection Permit to construct 2,046 linear feet (6,138 sq. ft.) of boardwalk in an area of RP1 wetlands and sand dunes, located at 20 Rams Head Rd. The application will be reviewed for compliance with Sec. 19-8-3, Resource Protection Permit Regulations

### Procedure

- The planner will provide a summary of the project within the context of town regulations.
- The applicant will present the project to the Planning Board.
- The Board should make a finding of completeness. If the application is deemed incomplete, Board members should identify the information needed to make the application complete and no substantive discussion of the application should occur. If the application is deemed complete, substantive review may begin.
- The Board should decide if a site walk and/or public hearing will be scheduled.
- At the close of discussion, the board has the option to approve, approve with conditions, deny or table the application.

### Summary of Completeness

The Resource Protection Completeness Checklist and the comments of the Town Engineer are attached. The following items may be incomplete.

The applicant has requested several waivers based on the minimal impact of the project on the site and the expansive area that the boardwalk will traverse.

### Discussion

The applicant has also submitted information for Site Plan review, however it does not appear that Site Plan Review is required. A Floodplain permit will be required from the Code Enforcement Officer prior to construction.

### Motion for the Board to Consider

BE IT ORDERED that, based on the plans and materials submitted and the facts presented, the application of Rams Head Partners LLC for a Resource Protection Permit to construct 2,046 linear feet (6,138 sq. ft.) of boardwalk in an area of RP1 wetland and sand dune,s located at 20 Rams Head Rd, be deemed (complete/incomplete).

BE IT ORDERED that the above application be tabled to the regular December 16, 2014 meeting of the Planning Board, at which time a public hearing will be held.